

Annexure 09: Governance Structure of the CCTNS Project

The table below provides the committees /teams that form part of the governance structure and their roles and responsibilities as defined in the CCTNS implementation guidelines provided by MHA.

Committee / Team	Roles & Responsibilities
State Apex Committee	<ul style="list-style-type: none"> • Reviewing progress of the Project • Overseeing utilization of funds • Policy Directions and Guidance for successful execution of the Project • Ensuring continuance of Mission Leader for sufficient duration, and • Creating a supporting environment for the success of the project
State Empowered Committee	<ul style="list-style-type: none"> • Disbursement of funds to Districts and other units/agencies • Approval of BPR proposals • Sanction for various project components, as may be specified, including the Hardware/Software procurement as per the specifications from NIC • Approval of various Project Components and Functionalities to be covered in the Project • Review progress of the Project • Ensure proper Training arrangements • Ensure deployment of appropriate handholding personnel • Other important policy and procedural issues • Guidance to State/District Mission Teams
State Mission Team	<ul style="list-style-type: none"> • Operational responsibility for the Project • Formulating Project Proposals • Getting sanction of GOI for various projects

Committee / Team	Roles & Responsibilities
	<ul style="list-style-type: none"> • Hardware rollout and operationalization • Co-ordination with various agencies • Resolution of all software related issues, including customization • Resolution of all other issues hindering the Project Progress • Any other decision to ensure speedy implementation of the project • Assist the State Apex and Empowered Committees
District Mission Team	<ul style="list-style-type: none"> • Prepare District Project Proposal • Ensure proper Rollout of the Project in each selected Police Station • Ensure hardware and software installation, and operationalization of the Project • Training of all police personnel in the District • Site preparation and availability of all utilities • Ensure separate account keeping for the Project

The composition of **State Apex Committee** is as follows:

Members	Composition Suggested by MHA
Member 1 (Chairperson)	Chief Secretary
Member 2 (Co-Chair)	Principal Home Secretary
Member 3	DGP of the State
Member 4	Secretary Finance
Member 5	IT Secretary
Member 6	Head of SCRB
Member 7	Representative of NIC

Member 8	Representative of GOI, MHA
Member 9(Convener)	Nodal Officer (CCTNS Project)
Member 10	Any other member co-opted from the field of IT, Telecom, etc.

The composition of **State Empowered Committee** is as follows:

Members	Composition Suggested by MHA
Member 1 (Chairperson)	DGP
Member 2 (Co-Chair)	Head of SCRB
Member 3	Representative of NCRB
Member 4	Representative of Home Department at State level
Member 5	Representative of Finance at State level
Member 6	Director e-governance or representative of IT Department
Member 7	NIC representative at State Level
Member 8	Representative of State Implementation agency
Member 9 Nodal Officer as Convener	ADGP/IG level office as nominated by DGP
The Committee may co-opt any other member whenever, felt necessary.	

The composition of **State Mission Team** is as follows:

Members	Composition Suggested by MHA
Member 1 (Mission Leader)	Nodal Officer
Member 2	Head of SCRB
Member 3	Head of Implementing Agency
Member 4	State Informatics Officer (SIO), NIC
Nodal Officer/ Head of SCRB, whoever is senior shall be the Mission Leader	

The composition of **District Mission Team** shall have the following members:

Members	Composition Suggested by MHA
Member1 (Chairperson)	SSP/SP of the District
Member 2 (Convener) Convener	One officer of DCRB

Member 3	DIO of the NIC District Centre
Member 4	One officer from District Police having computer knowledge

Governing structure of the CCTNS implementation in Uttar Pradesh is in line with the recommendations of MHA as detailed below:

Committee / Team	Roles & Responsibilities	Has Committee been formed (Y/N)	Copy of directive from Nodal Officer
State Apex Committee	Reviewing progress of the Project,	Y	MHA, Gol, D.O No. 24021/9/2008-PM-1 Dated 17th December 2008 (D.K Kotia, JS, Police Modernization)
	Overseeing utilization of funds,		
	Policy Directions and Guidance for successful execution of the Project,		
	Ensuring continuance of Mission Leader for sufficient duration, and		
	Creating a supporting environment for the success of the project		
State Empowered Committee	Disbursement of funds to Districts and other units/agencies	Y	MHA, Gol, D.O No. 24021/9/2008-PM-1 Dated 17th December 2008 (D.K Kotia, JS, Police Modernization)
	Approval of BPR proposals		
	Sanction for various project components, as may be specified, including the Hardware/Software procurement as per the specifications from NIC		
	Approval of various Project Components and Functionalities to be covered in the Project		
	Review progress of the Project		
	Ensure proper Training arrangements		
	Ensure deployment of appropriate handholding personnel		
	Other important policy and procedural issues		

Committee / Team	Roles & Responsibilities	Has Committee been formed (Y/N)	Copy of directive from Nodal Officer
	Guidance to State/District Mission Teams		
State Mission Team	Operational responsibility for the Project	Y	MHA, GoI, D.O No. 24021/9/2008-PM-1 Dated 17th December 2008 (D.K Kotia, JS, Police Modernization)
	Formulating Project Proposals		
	Getting sanction of GOI for various projects		
	Hardware rollout and operationalization		
	Co-ordination with various agencies		
	Resolution of all software related issues, including customization		
	Resolution of all other issues hindering the Project Progress		
	Any other decision to ensure speedy implementation of the project		
	Assist the State Apex and Empowered Committees		
District Mission Team	Prepare District Project Proposal	Y	MHA, GoI, D.O No. 24021/9/2008-PM-1 Dated 17th December 2008 (D.K Kotia, JS, Police Modernization)
	Ensure proper Rollout of the Project in each selected Police Station		
	Ensure hardware and software installation, and operationalization of the Project		
	Training of all police personnel in the District		
	Site preparation and availability of all utilities		
	Appointment and proper utilization		

Committee / Team	Roles & Responsibilities	Has Committee been formed (Y/N)	Copy of directive from Nodal Officer
	of handholding personnel		
	Ensure separate account keeping for the Project		

State Apex Committee

Members	Composition
Member 1 (Chairperson)	Chief Secretary, Uttar Pradesh
Member 2 (Co-Chair)	Principal Secretary, Home, UP Govt.
Member 3	Principal Secretary, Finance, UP Govt.
Member 4	Principal Secretary, IT, UP Govt.
Member 5	DGP, Uttar Pradesh
Member 6 (Nodal Officer and Convenor)	ADG, UP Police Technical Services
Member 7	ADG, Police Headquarters, Allahabad
Member 8	ADG, Crime, UP Police
Member 9	Representative of MHA, Gol
Member 10	Director, NIC, Uttar Pradesh
Member 11	Any other member co-opted from the field of IT, Telecom, etc.

State Empowered Committee

Members	Composition
Member 1 (Chairperson)	DGP, Uttar Pradesh
Member 2 (Co-Chair)	ADG, UP Police Technical Services
Member 3	ADG, Police Headquarters, Allahabad
Member 4	ADG, Crime, UP Police
Member 5	Director, NIC, Uttar Pradesh
Member 6	Secretary, Home, UP Govt.
Member 7	Nominated member by Principal Secretary, Finance / Special Secretary, UP Govt.
Member 8	Nominated member by Principal Secretary, IT, UP Govt.
Member 9 Nodal Officer as Convener	Representative from SCRB, Uttar Pradesh
Member 10	Representative from NCRB
Member 11	Representative from State Implementing Agency – UP Police Technical Services
The Committee may co-opt any other member whenever, felt necessary.	

State Mission Team

Members	Composition
Member 1 (Mission Leader)	Nodal Officer - ADG, UP Police Technical Services
Member 2	ADG, Crime, UP Police
Member 3	Head of Implementing Agency
Member 4	Director, NIC
Member 5	SP SCRB, Uttar Pradesh

District Mission Team

Members	Composition
Chairman	District SP / SSP / DIG

District Nodal Officer	Addl. SP, DCRB
Member	District Information Officer, NIC
Member	Nominated by the District SP / SSP / DIG (someone having computer knowledge)

Other Agencies

State Designated Agency

The “State Designated Agency”(SDA) (agency/society/public sector unit) at the state level that would serve as a channel for transfer of funds from GOI to states and from state governments to the vendors implementing CCTNS.

In Uttar Pradesh, the Uttar Pradesh Police Technical Services is the SDA.

Designated SDA	Uttar Pradesh Police Technical Services Headquarters
Contact Person	Shri Arun Kumar, IPS – IG Technical Services
Contact Details	UP Police Technical Services, 4 th Floor, Jawahar Bhavan, Ashok Marg, Lucknow – 226 001