

**CRIME AND CRIMINAL TRACKING  
NETWORK AND SYSTEMS  
(CCTNS) PROJECT**

**EXPRESSION OF INTEREST**

For short-listing agencies for  
implementation of national level  
Automated Fingerprint Identification  
System solution under  
CCTNS project

**NATIONAL CRIME RECORDS BUREAU (NCRB)  
MINISTRY OF HOME AFFIARS  
GOVERNMENT OF INDIA**

Notice for EoI

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## **DISCLAIMER**

The CCTNS project is the mission mode project (MMP) of the National e-Governance Plan (NeGP) being implemented by MHA. NCRB is the national level nodal agency for implementation, monitoring and coordination of CCTNS project.

This Expression of Interest document is being issued on behalf of Ministry of Home Affairs (MHA) by National Crime Records Bureau (NCRB) as the first step of a two step bid process for selection of eligible agency for implementation and maintenance of a national level integration platform for Automated Fingerprint Identification System (AFIS) solution under Crime and Criminal Tracking Network and Systems (CCTNS) project. The AFIS solution sought under this Expression of interest would primarily function as the key integration platform for all the AFIS solutions implemented in the States/UTs and the CCTNS application at the Centre (Customized Core Application Software at Centre), other crime and criminal databases and associated databases hosted at the States/UTs and the Centre. The AFIS solution would lead to efficient tracking of criminals and crimes by enabling search of a national level fingerprint information database.

The sole objective of this document is to solicit Expression of Interest (EoI) from eligible agencies to be short-listed for consideration for a further bid process, wherein a Request for Proposal (RFP) would be issued to the short-listed agencies based on the evaluation of EoIs, for selection of a Solution provider for implementation of AFIS solution.

This document has been prepared on the basis of information that is presently available with MHA and NCRB and that which is publicly available. While this document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by MHA, NCRB or any of their employees, advisors or agents appointed by MHA/NCRB as to or in relation to the accuracy or completeness of this document and any liability thereof is hereby expressly disclaimed. Interested Parties may carry out their own study/ analysis/ investigation as required before submitting the EoI.

This document does not constitute an offer or invitation, or solicitation of an offer, nor does this document or anything contained herein, shall form a basis of any contract or commitment whatsoever.

Some of the activities mentioned to be carried out by MHA/NCRB subsequent to the receipt of the responses are indicative only. MHA/NCRB has the right to continue with these activities, modify the sequence of activities, add new activities or remove some of the activities, as dictated by the best interests of the project.

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## **1. Purpose of the Expression of Interest**

The National Crime Records Bureau (NCRB), Ministry of Home Affairs (MHA), invites Expression of Interest from eligible agencies to shortlist them for issue of an RFP for a further bid process for selection of a national level implementation agency for a) Implementation of national level Automated Fingerprint Identification System (AFIS) solution and b) Annual technical support and maintenance of the AFIS solution including software, IT infrastructure and other associated hardware and networking solutions. The proposed solution would also have palm print capabilities and scalability and extensibility to include Iris and facial image recognition applications.

The implementation agency would be selected through this bid process by the National Crime Records Bureau (NCRB), Ministry of Home Affairs (MHA), under guidance from Department of Information Technology (DIT) and other agencies. The AFIS solution proposed would act as an integration platform for AFIS solution implemented by the States/UTs and the national level CCTNS application platform at the Centre for generation of a searchable consolidated and annotated fingerprint information repository. NCRB reserves the right to determine the list of agencies after evaluation of EoIs for issue of RFPs and further participation in the bid process. RFPs would be issued to the short-listed agencies after evaluation of EoIs. The short-listed agencies would submit Technical and Commercial proposals in response to the RFPs. After evaluation of technical and commercial proposals, the most qualified agency would be selected as the national level solution provider for implementation and maintenance of AFIS solution under CCTNS project.

## **2. Background on CCTNS project**

The CCTNS project is the mission mode project of the National e-Governance Plan (NeGP) of Government of India to provide a comprehensive integrated application platform and a nation-wide networked environment for sharing real time crime and criminal information across more than 15000 police stations, nearly 6000 higher offices in 28 States and 7UTs of the country.

As a part of the CCTNS project, a Core Application Software (CAS) is being developed by NCRB. The CAS is the core application framework which would be handed over to the States/UTs for further customization and enhancement, in line with State-specific requirements. The CAS is being designed to cater to the core crime and criminal investigation functions in addition to other related policing functions. The CAS would also have capabilities to interface with external agencies like Transport, Passport, etc for enabling crime and criminal tracking functions. Detailed information on CCTNS project can be accessed through the NCRB website (<https://ncrb.nic.in>).

To further enhance the crime and criminal tracking functions and improvement of efficiencies and

effectiveness of policing functions, the CCTNS project also provides for specialized solutions and specialized infrastructure. This Expression of Interest document is for the purpose of short listing agencies for issue of RFP for selection of a national level agency for implementation AFIS solution under CCTNS project.

### ***2.1 Specialized Solutions and Infrastructure as part of CCTNS project***

Specialized solutions and infrastructure are a subset and an integral part of the overall evolution of the CCTNS project implementation in the country. Whereas the Core Application Software (CAS) will provide an integrated solution to connect the policing system in India, various specialized solutions will leverage the wealth of information being generated by CAS and would either directly or indirectly enable in performing various downstream operations like analytics, integrated data management, generating timely alerts to help serve among others the following objectives:

- Present an integrated view of information as required by various end users through providing intelligent analytics tools
- Providing historical, present and predictive analysis of data to generate timely alerts and identification of modus operandi patterns for enabling lower response times to crime and criminal investigation and crime prevention.
- Provision of geographic, situational and location context to the site of incidents/crimes.
- Providing for solutions for creation of a unified command and control structure for effective crime and criminal investigation.
- Provide for multi-modal biometric solutions in combination with information generated through CCTNS for establishing unique identities of criminals/suspects/witnesses and other individuals related to criminal justice functions as designated by law.

### ***2.2 National level Automated Fingerprint Identification System***

Given below is the background of implementation of national AFIS under CCTNS project. The details are based on initial assessment of requirements as gathered from the CFPB, NCRB. Detailed requirements and relevant information would be provided in the RFP to be issued to the shortlisted bidders.

- 1) The basic process of capture, use and management of fingerprint information in crime and criminal investigation has been defined in the Identification of Prisoners Act, 1920 and its amendments, other State and Central acts and other procedures defined by law.
- 2) Based on the provisions of the act, both rolled and plain fingerprints are captured from individuals involved in crimes through Fingerprint Enrolment Devices (FEDs). The FEDs also have relevant embedded software for capture, processing and transmission of fingerprint information for search, matching and verification purposes performed through AFIS software.
- 3) The AFIS software serves as the key application for Fingerprint experts/personnel for performing crime and criminal investigation functions. Fingerprints are generally acquired for crime and

criminal investigation captured through i) enrolment of fingerprints of individuals as per the due process laid down by law, ii) chance fingerprints lifted from the site of incident or scene of crime, iii) fingerprints identification through query from an existing fingerprint database (Developed through Enrolment of fingerprints) only for matching and verification purposes as per due procedure. Latent fingerprints are class of fingerprints which are not visible to the naked eye and can be used for verification and matching after suitable enhancements.

- 4) It is to be noted that currently 24 States/UTs have implemented AFIS software supplied by various solution providers and 11 States/UTs are yet to implement AFIS solution. The State Fingerprint Bureau (SFPB) is the nodal organization for collection, storage, operations/transactions and management of fingerprint related information with respect to crime and criminal investigation and tracking functions.
- 5) The SFPB and its staff at districts and other locations carry out fingerprint related functions in police organization.
- 6) The CCTNS project aims at integration of the CCTNS application (CAS) with AFIS at the State level. Further it is also envisaged that the Fingerprint Enrolment Devices to be used at Police stations or the Fingerprint reader device integrated with the Mobile Data Terminal would use the CCTNS network for accessing the Central AFIS database implemented at SFPB or State headquarters.
- 7) The national level AFIS solution would be implemented and managed by the Central Fingerprint Bureau (CFPB) at NCRB, New Delhi. The National level Automated Fingerprint Identification System (AFIS) shall function as the central information repository of all the crime and criminal related fingerprint data of the country. The AFIS solution envisaged shall consolidate all the fingerprint information available at all States/UTs in AFIS or any other databases for development of a national level searchable fingerprint information repository.
- 8) Currently fingerprint information is sent to the CFPB at NCRB from all States/UTs in physical paper format in the form of record and search slips, which are scanned for conversion into electronic format. The images of fingerprints are matched using AFIS software with an existing database of fingerprints maintained at a national level.
- 9) The AFIS solution would also integrate with the Core Application Software of CCTNS project implemented at Central level for extracting relevant crime and criminal attribute data mapped to the fingerprints.
- 10) The AFIS solutions at the States/UTs would also integrate with CCTNS application (Customized and Configured Core Application Software (State) and other similar applications implemented at States/UTs) for mapping of relevant crime and criminal attribute data with fingerprint data for providing descriptions of demographics, reporting and annotation purposes. The details of business processes and the current state assessment would be provided in the RFP to be issued to the shortlisted bidders.

## **3.Scope of work and Implementation requirements**

### ***3.1 Outline of Scope of work***

The following is the outline of scope of work for implementation of national level AFIS integration platform sought under this EoI. The detailed scope of services would be provided in the RFP to be issued to the short-listed bidders based on evaluation of their EoI. The scope of work under this EoI is limited to Fingerprint identification systems in addition to palm print identification, matching and verifications. However the software to be developed should be scalable and extensible to interface and integrate with other biometric identification systems such as Iris recognition and Automated Facial Image recognition Systems. Such integration should facilitate generation of comprehensive biometric authentication reports including fingerprint, Iris and facial image for establishing unique individual identities, annotated with demographics and other attribute details.

- 1) Comprehensive assessment of business processes for implementation of a searchable national level fingerprint repository in CCTNS environment in integration with CCTNS applications and specialized solutions like Crime Analytics. The scope of assessment would also include palm-print identification and assessment of compatibility with other biometrics like Iris and Facial Image recognition.
- 2) Detailed technical assessment of AFIS software, Fingerprint devices and other associated hardware and software implemented in all States/UTs of the country for design of architectural, functional and implementation requirements of national level AFIS solution. The study would also include detailed assessment of integration and compatibility criteria of AFIS with CCTNS-CAS or equivalent applications, Specialized solutions, data model and architecture, standards based fingerprint information exchange criteria, networking and infrastructure requirements and scalability to accommodate other biometric solutions using Iris and facial image recognition.
- 3) Propose detailed Business process reengineering requirements and System requirement specifications for design and development of national level AFIS solution under CCTNS project. This would also include capacity enhancement plan for staffing and resource augmentation requirements of SFPBs and CPFb for handling Fingerprint matching and verification across the country in alignment with the national level AFIS implementation.
- 4) Design, Development ,testing, User acceptance and Certification of national level AFIS solution
- 5) Integration and commissioning of AFIS solution with CCTNS applications including Analytics and implementation of National fingerprint Data Centre/DR and network establishment.
- 6) Pilot testing of national level AFIS in integration with all the States/UTs for a period of three months for final user acceptance and certification before Go-live.
- 7) Migration of AFIS fingerprints from all States/UTs to the national Fingerprint database.
- 8) Implementation of Capacity building and change management initiatives at NCRB and States/UTs for successful realization of project outcomes.

- 9) Handholding support at CFPB, NCRB for a period of six months after implementation of national level AFIS for ensuring successful stabilization of the entire CCTNS-AFIS integration environment.
- 10) Annual technical support, helpdesk and operational and maintenance of national level AFIS and the integration platform for a period of three years from the date of “Go Live of the NAFIS solution”.

### **3.2 Brief Functional Requirements**

- 1) The national level AFIS should primarily function as a central information repository of all crime and criminal related fingerprint data in the country.
- 2) The repository shall act as a foundation for a national level searchable platform of fingerprints.
- 3) The authorized requests for search, matching and verification of fingerprints would come from States/UTs or police stations.
- 4) The national level AFIS solution must provide comprehensive automated fingerprint and palm-print identification capabilities.
- 5) The national level AFIS should also be capable of complete integration with Iris, Identification and Automated Facial Image Recognition System applications for generation of an integrated multimodal biometric attribute report for establishing unique identity of an individual.
- 6) The AFIS system must function as a web-based application and also support full-offline functionality for enabling stand-alone AFIS operations.
- 7) The national level AFIS should be capable of receiving record and search slips online from all the States/UTs along with Attributes and demographic data.
  - a. The AFIS will provide advanced technological capabilities including automated identification matching that includes both rolled and flat fingerprint images and automated identification matching of palm-print records.
  - b. A lights-out ten print identification capability that substantially matches all incoming ten print transactions can be submitted for AFIS searching without manual intervention and with very low possibility of both type-I &II errors and a capability that substantially all ten print search transactions return a single correct candidate identification or positive no-hit response, to minimize manual verification requirements.
- 8) An integrated plain-impression fingerprint identification capability supporting fixed-installation through Fingerprint Enrolment Devices at Police stations and other locations and rapid identification for queries originating from fingerprint devices through Mobile Data Terminals.
- 9) The design and operational capabilities of the AFIS shall support the following business rules.
  - a. Identification Record Collection and Utilization of ten print fingerprint records collected and maintained at CFPBs for all crimes as per IPC.
  - b. The ten-print fingerprint records will be complete NIST-compliant records containing all mandatory biographic and physical descriptor information, digital images of all ten (10) rolled fingerprints (unless one or more fingers are missing or bandaged), two plain-impression thumb print images, and images of the right and left hand 4-finger plain impression sequence (“slap”) prints.

- c. For an individual person, the ten-print identification record associated with each and every criminal arrest/booking transaction will be stored in the Master Identification Record Archive and utilized in the system.
- 10) Palm-prints to be collected and maintained in AFIS for all adult and juvenile individuals as per due procedure in concert with the associated ten-print capture transactions described above for every fingerprinted individual.
- 11) All Palm-prints records received from the Live Scan Fingerprint Devices to be stored in the Master Identification Record Archive and utilized in the system after obtaining clearances as per procedure.
- 12) Should also enable storing of mug shots/photographs in the Master Identification Record Archive/Crime Attributes database including Scars, Marks and Tattoos (SMT) photographs collected and maintained in the system.
- 13) Generate and Record Index Numbers and other codification for establishment of unique identity, annotation and reporting.
- 14) The standard transaction number that is automatically generated by a LiveScan workstation for each fingerprint/palm-print record generated at Fixed installation (Police station or higher office) and Mobile installation (Mobile Data Terminal) to be utilized by AFIS for the complete end to end biometric matching and verification process.
- 15) A master cross-reference table to be available for defining associations of the AFIS primary index numbers, Transaction numbers and any other agency-specific index numbers for maintenance of uniqueness of records.
- 16) The national level AFIS should interface with Crime Analytics solutions for providing biometric/fingerprint attributes.

The detailed functional requirements specifications and implementation requirements would be provided in the RFP to be issued to the short-listed vendors.

## **4. Instructions to bidders**

### **4.1. Submission of Eol:**

1. Eligible vendors/agencies/Service providers/Solution providers should read this Document in detail and assess their capabilities for provision of AFIS before submission of Expression of Interest.
2. This document is only an Expression of Interest for short-listing of agencies to whom an RFP would be issued for subsequent evaluation of technical qualification and price discovery for identification of most substantially qualified bidder for selection of a solution provider for supply, implementation and maintenance of AFIS solution.

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3. The short-listed agencies would submit Technical and Commercial proposals in response to the RFP. The selection process will be a two stage process comprising of,(1) Short-listing of agencies based on Pre-qualification and technical criteria for issue of RFP, (2) Technical qualification and Commercial bid.
4. The solution provider would be selected based on a Quality cum Cost based Selection process of procurement.
5. Interested agencies may download the Notice to EoI document from the website <http://ncrb.nic.in> or may obtain the same from NCRB, RK Puram, New Delhi, on payment of Rs. 5000 (Rupees Five Thousand only). The payment may be made by way of a crossed demand draft from any scheduled bank, payable at New Delhi drawn in favor of AO, Pay and Accounts Office (DCPW), payable at New Delhi. Companies/agencies downloading the RFP document from the website should include in their proposals a demand draft of Rs. 5000 from any scheduled bank, payable at New Delhi drawn in favor of AO, Pay and Accounts Office (DCPW), along with the response. Failure to do so will result in rejection of the proposal.
6. Any subsequent corrigenda / clarifications will be made available on <http://ncrb.nic.in>.
7. A pre-bid meeting may be held if required before the submission date of the EoI as per the timelines provided below.
8. Interested agencies may submit their Expression of Interest (EoI) by providing all the necessary documents in English as specified in the Response Formats for each of the qualifying criteria as proof of having the minimum requirements.
9. The Expression of Interest document should be submitted in a sealed cover along with an application duly signed by an authorized signatory and must reach the following address by 1700 hours on or before February 3<sup>rd</sup>, 2012. Any submission beyond the stipulated time will be summarily rejected. NCRB reserves the right to extend the time period of submission.

Inspector General of Police (CCTNS)

National Crime Records Bureau

East Block – 7, R. K. Puram, New Delhi – 110066

Email Address: [projectcctns@ncrb.nic.in](mailto:projectcctns@ncrb.nic.in)

Phone: 91-11-26172324, 91-11-26105353

10. NCRB reserves the right to withdraw this EoI if it is determined that such action is in the best interest of Government of India. Short-listed companies would only be issued formal tender enquiry/Request for Proposal inviting their technical and commercial bids at a later date. NCRB reserves the right to determine the shortlist of agency based on the responses to this EoI. NCRB undertakes that all the information shared by the bidders will be held in strict confidence and will not be made public unless directed by court of law.
11. Respondents are requested to submit their responses in the format given below.
- i. Covering Letter as per the format provided in Appendix I
  - ii. Requested information in the suggested formats along with the mandatory supporting documents for each of the criteria as provided in Appendix II & III
  - i. For any queries related to this notice on Expression of Interest, an email may be sent to projectcctns@ncrb.nic.in on or before one week after the publication of this expression of interest. “[EoI Query]-Specialized solutions-NAFIS” should be included in the subject line.
12. Tentative timelines for completion of the bid process are as follows:

Activity	Timeline
Publication of Expression of Interest	T
Pre-Bid meeting EoI conference (If required)	T + 1 week
Last date for receipt of responses	T + 3 weeks
Evaluation of responses and approvals, Declaration of shortlisted agencies and issue of RFP	T+6 weeks

T: Date of publication of EoI.

NCRB reserves the right to modify these indicative timelines.

#### 4.2. Pre-qualification Criteria

Participation is invited from agencies who meet all of the following criteria.

1. The participating agency can be a single legal entity or a consortium of entities.

2. In case of a consortium, a Memorandum of Understanding on the formation of consortium with clear delineation of roles and responsibilities between consortium partners should be made. Only one other registered legal entity can be considered as a consortium partner for complementation and augmentation of strengths of the solution provider agency. The Prime bidder must be a single legal entity registered in India under the Company Act, 1956 and must have a registered office in India. The company should have been operational in India for at least in the last five financial years. Proof of the same should be submitted as a part of response to the EoI along with the Consortium agreement. The prime bidder shall be responsible for as the single point of contact for implementing and delivering a turnkey solution based on the detailed scope to be outlined in the RFP and other consortium partner/s shall play a supporting role only.
3. The prime bidder would be responsible for all the activities under the scope of work and shall be act as the turnkey solution provider at the national level. The prime bidder can associate with not more than one other entity and the total number of members of a consortium is limited to two.
4. The bidder (Single agency/ consortium) should have been profitable for the last three years. In case of consortium, this criterion is applicable for both the members. Proof of the same should be submitted as a part of the EoI.
5. All the members of consortium must have a proven and consistent track record of successful supply, installation and maintenance of AFIS solution or biometric solution with similar scope of work.
6. The bidder (Single agency/Consortium) must submit three citations for projects undertaken with similar scope of work specifically mentioning, a) Client name b) Contact name currently using proposed equipment, c) No. of users using the solution, d) Technologies used, e) Help desk, Service personnel and operations and maintenance mechanism, f) Warranty details, g) Cost of the project and h) Implementation period. In case of Consortium atleast two citations should belong to the prime bidder and one citation should be from the consortium partner.
7. The bidder (Single agency/ consortium) should have a minimum annual turnover of Rs.300 crores during each of the last three financial years from Software Development and System integration services. In case of a consortium, the prime bidder shall have an annual turnover of Rs 300 crores.
8. The bidder should have a CMMi level 3.0, certification for Software Development SBU/Division. In case of consortium the prime bidder should meet this criterion.

9. The bidder should have executed at least one project in Government during the last three (3) years for an order value of not less than Rs. 5 crore for AFIS solution with a similar scope of work or a biometric solution with similar scope of work. In case of consortium, the prime bidder should meet this criterion.
10. The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government agencies.

#### **4.3. General Instructions**

1. Considering the sensitive nature of the domain of the project and the data involved, it is mandatory for all short-listed companies to be security-vetted by MHA.
2. The Agency must be able to commit to engaging with NCRB, States/UTs for at least 3 years.
3. The Agency should agree to make presentations related to the information sought in response to this EoI, if so requested by NCRB.
4. The agency shall bear all the costs for participation in the bid process including preparation of responses to the EoI or RFP and must be ready to undertake this activity on its own.
5. The companies shortlisted on the basis of this EoI must develop and demonstrate a proof of concept, with basic functionality, if so requested by NCRB during the Technical proposal stage before final selection. The demonstrations would be part of the technical evaluation during the technical/ financial bid process and the companies short-listed must be prepared to bear the costs for the same.
6. Participants declared by MHA to be ineligible to participate for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
7. Breach of general or specific instructions for bidding, general and special conditions of contract with MHA or any of its other client organizations during the past 5 years may make a firm ineligible to participate in EoI bidding process.
8. MHA reserves its right to subject the bidders to security clearances, as it deems necessary.
9. It is to be noted that implementation of State level AFIS including customization, upgradation, operations and maintenance is the responsibility of the agency engaged for the purpose and shall not fall under the scope of work of this bid process.
10. All software license costs for Applications, system software, embedded software, Operating Systems, Plug-ins, Scripts, Utilities and all other associated software components shall be inclusive of the total

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price bid of the bidders. The details of the same shall be mentioned in the commercial terms of the RFP to be issued to the shortlisted agencies through this EoI.

11. All payments to the implementing agencies appointed through this bid process shall be outcome oriented and shall be based on a staggered payment milestone approach. All the payments shall be linked to the achievement of certain defined outcomes and key milestones based on service level agreements to be defined in the commercial terms of the RFP.

## Appendices

### Appendix I: Covering letter from the Agency

Company Letterhead

[Date]

**Inspector General of Police – CCTNS  
National Crime Records Bureau  
East Block – 7, R. K. Puram,  
New Delhi - 110010**

*Reference: Notice for Expression of interest to supply, install, test and maintain AFIS solution*  
Dear Sir,

This is to notify you that our company intends to submit a proposal in response to the EoI for supply, installation, testing and maintenance of AFIS solution.

Primary and Secondary contacts for our company are:

	Primary Contact	Secondary Contact
<b>Name:</b>		
<b>Title:</b>		
<b>Company Name:</b>		
<b>Address:</b>		
<b>Phone:</b>		
<b>Mobile:</b>		
<b>Fax:</b>		
<b>E-mail:</b>		

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to NCRB is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process or unduly favours our company in the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so, for undertaking the supply, installation, testing and maintenance of a AFIS solution.

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Should we be shortlisted after the evaluation of this response, we agree to have security vetting done by MHA. We understand that we are liable to be dismissed from the selection process if any association is revealed that may give rise to conflict of interests.

Should we be selected to execute this project, we agree to engage with this project for a minimum of three years.

We agree to abide by the conditions set forth in this EoI.

It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company/firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this, \_\_\_\_\_ Day of \_\_\_\_\_, **2011**

(Signature)  
(In the capacity of)

Duly authorized to sign the EoI Response for and on behalf of:

Sincerely,  
[AGENCY'S NAME]

Name

Title

Signature

Date

(Name and Address of Company)      Seal/Stamp of the Agency

**CERTIFICATE AS TO AUTHORISED SIGNATORIES**

I, ....., certify that I am ..... of  
....., and that  
..... who signed the above response is authorized to bind the  
corporation by authority of its governing body.

Date

(Seal here)

## Appendix II: Index of formats and supporting documents

The responder would be required to provide all relevant forms listed below. All participating firms would be required to furnish their Certificates of Incorporation issued by the Registrar of Companies.

Criteria refers to paragraph	Requested Information
4.1	<p><b>Form I: Details of the Organization</b></p> <p><b>Mandatory Supporting Documents</b></p> <ol style="list-style-type: none"> <li>1. Certificate of Incorporation from Registrar Of Companies (ROC)</li> <li>2. Relevant sections of Memorandum of Association of the company or filings to the stock exchanges to indicate the nature of business of the company</li> </ol>
4.2	<p><b>Form II: Financial Information</b></p> <p><b>Mandatory Supporting Documents</b></p> <ol style="list-style-type: none"> <li>1. Auditor Certified financial statements for the last five (5) financial Years, i.e. from 2011-10 to 2006-07. Please include only the sections on P&amp;L and the assets, not the entire balance sheet.</li> </ol>
4.3	<p><b>Form III: Information on Revenue from supply, installation, testing and maintenance of a AFIS solution</b></p> <p><b>Mandatory Supporting Documents</b></p> <ol style="list-style-type: none"> <li>1. Certification by the company auditors supporting the revenue break-up Up for the last two financial years.</li> </ol>
4.4	<p><b>Form IV: ISO Certification</b></p> <p><b>Mandatory Supporting Documents</b></p> <ol style="list-style-type: none"> <li>1. Copies of the ISO Certification for the last three years.</li> </ol>

4.5	<b>Form V: Project Information - Prior Experience in supply, installation, testing and maintenance of AFIS solution</b>
4.6	<p><b>Form VI : Project Information (Government Experience projects)</b></p> <p>Please use one form per project.</p> <p><b>Mandatory Supporting Documents for Form -V &amp;VI</b></p> <ol style="list-style-type: none"> <li>1. Citations for each project undertaken should have the following details             <ol style="list-style-type: none"> <li>a) Client name b)Contact name currently using proposed equipment,</li> <li>c)No. users using the solution, d) Technologies used (e) Help desk, Service personnel and operations and maintenance mechanism, f) Warranty details, g) Cost of the project and h) Implementation period.</li> </ol> </li> </ol>

It is mandatory to provide all the information requested and failure to do so would be treated as non-compliance. NCRB undertakes that the information would be kept confidential until and unless mandated by the Court of Law.

### Appendix III: Formats for Responses

<b>Form I: Details of the Organization</b>	
Name	
Nature of the legal status in India	
Nature of business in India	
Date of Incorporation	
Date of Commencement of Business	
Address of the Headquarters	
Address of the Registered Office in India	
Other Relevant Information	

<b>Form II: Financial Information</b>					
	FY 2010-11	FY 2009-10	FY 2008-09	FY 2007-08	FY 2006-07
Revenue (in INR Crores)					
Profit Before Tax (in INR Crores)					

<b>Form III: Information on Revenue from Supply, Installation, Testing &amp; Maintenance of AFIS solution</b>			
	FY 2010-11	FY 2009-10	FY 2008-09
Revenue from System Integration Services (in INR)			
Revenue from implementation of AFIS			

<b>Form IV: ISO Certification Information</b>	
Date of Assessment	
Units/Locations Assessed	
Name of the Assessing company and their contact coordinates	

<b>Form V: Information on Prior Experience in supply, installation, testing and maintenance of AFIS solution with multiple unique instances of deployment (one form for each project reference duly certified by authorized signatory)</b>	
<b>Client Information</b>	
Name of the client	
Details of the Client’s contact person for reference.  Please include name, designation, postal address, contact phone, fax number and e-mail id	
Any relevant details about the client organization	
<b>Project Details</b>	
Nature of the Project	
Total Contract Value of the project	
Please provide a description of the project including the goals of the project, scope of the project, uniqueness of the project, complexity of the project, significant achievements and any other detail considered significant.	
Geographical Locations of Implementation	
Present status of the project	
Number of Locations/Units at which the project is Implemented	
Date of commencement of the project	

Date of successful completion of the project.  If the project is not completed, please provide dates of key milestones already achieved and target dates for upcoming key milestones up to and including the expected date of completion.	
Scope of Engagement	
Duration of maintenance support	
<b>Details of the Solution</b>	
Number of Instances of deployment of the solution	
Technical Details of the solution:	
Other Relevant Information	

<b>Form VI: Information on Government Project Experience (one form for each project reference duly certified by authorized signatory)</b>	
<b>Client Information</b>	
Name of client (Government Department)	
Country of Client/solution deployment	
Details of the Client’s contact person for reference.  Please include name, designation, postal address, contact phone, fax number, e-mail id	
Any relevant details about the Client	
Total number of Employees of the client organization (department/ministry/PSU)	
<b>Project Details</b>	
Nature of the Project including the government domain and nature of engagement	
Total Contract Value of the project	

Notice for EoI

Please provide a description of the project including the goals of the project, scope of the project, and any other detail considered significant.	
Present status of the project	
Date of commencement of the project	
Date of successful completion of the project.  If the project is not completed, please provide dates of key milestones already achieved and target dates for Upcoming key milestones up to and including the expected date of completion.	